

Posting Date: November 30, 2012

Closing Date: January 4, 2013

**JOB OPENING – TOWN OF SANDWICH
HARBORMASTER – SANDWICH MARINA**

The Town of Sandwich, MA seeks a full-time Harbormaster to perform highly responsible administrative and supervisory work in planning, enforcing rules and regulations, directing and managing the operations of the Sandwich Marina (East Boat Basin). The Harbormaster oversees and coordinates management of the Sandwich Marina's personnel, finances, operations and budgets, including site improvements as required. Position includes frequent & professional interaction with the public, Town and State officials and the Army Corps of Engineers and requires strong verbal and oral communication and administrative skills. Preferred candidate will be a Commonwealth of Massachusetts certified Harbormaster. If candidate is not then he/she must obtain or be in the process of obtaining said certificate within two years of appointment. Prior experience as a Massachusetts Harbormaster strongly preferred. Candidate ideally will possess a Bachelor's Degree in maritime, business administration or related field and a minimum of five years of progressively responsible experience in a similar management function and/or a highly related combination of education and experience. Salary Range: \$75,000 - \$80,000 commensurate with experience. For more information regarding the position please contact mbuckner@townofsandwich.net. Submit letter of interest by January 4, 2013 to "Harbormaster Search", 130 Main Street, Sandwich, MA 02563 or email to HR@townofsandwich.net. AA/ EOE.