

Please Post

Date: September 4, 2015
To: Harbormaster Association
From: Human Resources
Town of Chatham
549 Main Street
Chatham, MA 02633
508-945-5146
Fax: 508-945-3550
Re: Coastal Facilities Manager/Wharfinger

Coastal Facilities Manager/Wharfinger

Chatham seeks a qualified individual to fill the position of Coastal Facilities Manager/Wharfinger. The position is appointed by the Town Manager and reports to the Director of Coastal Resources and the Harbormaster. Responsibilities include serving as the primary resource person and facilities supervisor for town-owned waterfront facilities and other marine resources under general direction. Working with the Director of Coastal Resources and Harbormaster, the position ensures the maintenance and appropriate operation of the Chatham Municipal Fish Pier including lease compliance by fish pier tenants, oversees town landings and other town-owned water dependent properties, assists with the preparation, submission, and administration of dredging permits, assists with regulation enforcement at town water related facilities and on the water, assists with town mooring administration and maintenance, assists with the maintenance of town vessels and other water related equipment, and provides public information/education as it relates to Chatham waterways including regular boat patrols. The position requires a High School Diploma or equivalent, a minimum of five years waterways management experience, and a familiarity with various tools and processes used in marine facility or boat maintenance. The position requires the ability to communicate effectively orally and in writing with the general public, town officials, and other government agencies, and the ability to swim and recover people from the water, frequent walking, climbing, reaching, bending and lifting objects to 100 pounds. The position requires a valid driver's license. The position requires current Basic First Aid, AED, and CPR certificates and MA Class A license to carry firearms. The position is recognized in the Chatham Municipal Employees Association and is benefits eligible. The starting rate of pay for the position is \$1,632.80 bi-weekly.

Send cover letter and resume to Human Resources, 549 Main Street, Chatham, MA 02633 or email to receptionist@chatham-ma.gov. See our website www.chatham-ma.gov for more information and application. EEO/AA.