

.+MASSACHUSETTS HARBORMASTER ASSOCIATION
NORTH SHORE CHAPTER

BY LAWS

ADOPTED APRIL 12, 1989

ARTICLE I: NAME

The name of this organization shall be the Massachusetts Harbormasters Association North Shore Chapter.

ARTICLE II: OBJECT

The object of this organization shall be to aid and promote the general welfare of the boating public, try to better administration to the harbors of the Commonwealth of Massachusetts, to assist in the adoption of any new legislative programs which the Chapter feels would be beneficial to the boating public, and to aid and inform the Harbormasters of the Commonwealth of Massachusetts.

ARTICLE III: POLICIES

SECTION 1: The policies of this Chapter shall be in harmony with the policies of all departments of the Commonwealth working for the betterment of safety and boating, and the development of our many harbors.

SECETION 2: The Chapter shall be noncommercial, nonpartisan, and nonsectarian. The names of the Chapter or its officers in their official capacities shall not be used in connection with any partisan interest or for anything other than the regular work of the Chapter. No commercial enterprise or any political candidates shall be endorsed by the Chapter.

ARTICLE IV: MEMBERSHIP AND DUES

SECTION 1: Marine professionals interested in affiliation with the North Shore Harbormaster Association may make application to the organization through its officers. Once the application is accepted, approved and dues are paid, the applicant shall be deemed as "in good standing".

Each community shall be afforded one vote each, regardless of size. To ensure productive meetings, each Harbormaster shall submit a roster of individuals from his/her department that are authorized to cast a proxy in his absence. This roster shall be comprised of individuals in good standing, and in ranking order.

Individuals seeking elected officer positions in the organization shall be duly appointed by their respective municipality or government and active as "Harbormaster" or "Assistant Harbormaster".

SECTION 2: The annual dues for all members shall be \$40.00 per year. Dues should be paid prior to the annual meeting. All Harbormasters and Assistant Harbormasters and Past or Honorary Harbormasters are eligible for membership upon payment of their dues.

SECTION 3: Any member community in arrears at least six months must be notified in writing by the Secretary. Any member not reappointed as Harbormaster or Assistant harbormaster may, on the recommendation of the current Harbormaster of that community become an honorary member. Honorary members may be nominated from the floor and elected to honorary membership at any duly constituted meeting of the Chapter.

ARTICLE V: OFFICERS AND THEIR ELECTION

SECTION 1: The officers of this Chapter shall consist of the President, Vice President, Secretary, and Treasurer. All officers shall serve for a period of one (1) year. Secretary and Treasurers may combine into one office by the majority vote of the members present at any regular meeting.

Nomination and election of a NSHM member to serve on the eboard of the Massachusetts Harbormaster Association.-one chapter member will be voted each year to serve on the MHA Eboard for the 2 year term. This process will be included in the NSHM bylaws for election of officers.

SECTION 2: President shall entertain the motion to elect a 3 member nomination committee at the October meeting.

SECTION 3: Nomination committee shall accept nominations from eligible Harbormasters in good standing for chapter officer positions. Nominations shall be open for no less than three (3) weeks. Approved candidates for office shall be notified in writing by chapter secretary of their candidacy by no later than December 7th and their names shall be posted and or made known to the membership for not less than one (1) month.

SECTION 4: Nomination Committee shall conduct a balloted election for chapter officers at the annual meeting to be convened in January.

SECTION 5: Vacancies shall be filled by the Executive Committee.

ARTICLE VI: DUTIES OF THE OFFICERS

SECTION 1: The President shall preside at all meetings of the organization and of the Executive Committee. The President shall be a member of all committees (ex-office) except the nominating committee. He shall appoint all committees, of special nature, and perform all duties pertaining to the office of President.

SECTION 2: The Vice President shall act as an aide to the President and perform the duties of President in his absence.

SECTION 3: The Secretary shall keep an accurate record of all meetings of the Chapter and of the Executive Committee, and be responsible for all communications and shall perform other duties assigned to him/her.

SECTION 4: The Treasurer shall receive all monies of the Chapter and shall keep an accurate record of all receipts and expenditures. He/she shall pay funds only at the authorization of the Chapter. He/she shall present a statement of account at each meeting and at other times requested by the Executive Committee (Officers). Bills up to \$500.00 (five hundred dollars) may be paid with authorization by any two members of the

Executive Committee (Officers). Bills in excess of \$500.00 (five hundred dollars) must be approved by a majority of the membership present at any regular meeting of the Association.

SECTION 5: The Web Master shall do the administrative web work on the North Shore Chapter website; deal with internet communications in the NSHM chapter along with communicating with affiliated agencies.

ARTICLE VII: MEETINGS

SECTION 1: All meetings shall require a quorum of 7 voting communities present, not to include elected officers.

SECTION 2: Meetings shall be convened on the second Monday of the month. In the event of inclement weather, the meeting shall be held on the next Monday. Meetings shall be suspended during the months of June, July and August unless the President deems that a special meeting is necessary. No less than 48 hours' notice shall be given to convene a special meeting.

SECTION 3: Agenda for regular meetings shall be disseminated to the Association as a whole at least two (2) business days prior to the meetings.

SECTION 4: The privilege of voting, debating and making motions shall be limited to members and honorary members whose dues are current.

SECTION 5: The January meeting shall be designated the Annual meeting.

ARTICLE VIII EXECUTIVE COMMITTEE:

SECTION 1: The Executive Committee shall consist of the President, Vice President, Secretary, and Treasurer. This shall be the executive authority of the Chapter. Each officer shall have one (1) vote. In addition any chairman of any active committee may attend but will not have a vote.

SECTION 2: The duties of this committee are to transact necessary business between meetings of the Chapter and other such business any standing committee, and to report to the meetings of the Chapter.

SECTION 3: Meetings of the Executive Committee shall be held at least once per month or a meeting may be called anytime by the President or a majority of the Executive Committee.

ARTICLE IX: COMMITTEES

SECTION 1: Committees may be created by the President as may be required to promote the objects and interests of the Chapter.

SECTION 2: Website Committee to engage the services of a web master.

ARTICLE X: AMENDMENTS

SECTION 1: These laws may be amended at any meeting by a two-thirds vote of the total members present.

SECTION 2: Any change in the by laws. All members shall be notified in writing at least one week prior to the meeting.

Revised 01/14/2016